



Representing the Bozeman Area Business & Professional Women's Community Since 1930

Bozeman Business & Professional Women
P.O. Box 644, Bozeman, MT 59771-0644
www.bozemanbpw.org
grants@bozemanbpw.org

2023 SMALL BUSINESS AND EDUCATIONAL GRANT APPLICATION

Eligibility Requirements:

- Applicant must be a Montana woman who is a small business owner or is seeking a grant for educational use.
Applicants must be in business for one year prior to application deadline unless grant is being sought for educational use.
Grants are intended for projects NOT otherwise eligible for aid, and are not awarded for religious purposes, to veterans' or fraternal organizations, for use as general endowment, or for fundraising.
Grant request is intended for a project planned in 2023-2024.
Grant request is intended for a project not yet funded, nor purchased.
Grant project or education enrollment must be completed within six (6) months of receipt of funds.
Applicant must be available for a personal interview with the Bozeman BPW Grant Committee mid-September 2023. Interview may be conducted via video conference or phone.
Recipients must file a progress report within six months of receipt of funds.
Selected recipients are strongly encouraged to attend the Honors Event in Bozeman in October to receive the award.
Only completed applications will be considered for funding. Please limit the volume of paperwork to your completed application and resume in one single email to grants@bozemanbpw.org.
Application Deadline: August 15, 2023

Applicant Information

Full Name: Last First M.I. Date:

Address: Street Address Apartment/Unit #

City State ZIP Code

Phone: Email:

Resident of Montana? YES NO

Business Name (if applicable): Website:

Type of Business (if applicable): Amount Requested: \$ (limit: \$2,500)

Business Development/Educational Use Project

1. **Briefly** describe the business equipment, materials, or educational function for which you are requesting funds. **Be very brief yet specific** – list item(s), supplier, and cost.
2. Describe how this opportunity will help you in your business or educational development.
3. List other funding you've requested for this project/education.
4. What is the timeline for completion?
5. What is the projected outcome(s) of the project/education, and what methods will be used to measure the outcome(s)?
6. Please describe your goals and objectives once this project/education is completed.

Certification and Release

- I hereby certify that the information provided in this application is accurate and complete to the best of my knowledge.
- I have read the Application Criteria and Instructions for the Bozeman BPW Grant and meet all stated conditions of eligibility.
- I understand that all applications will be held confidential and that submitted materials will not be returned.
- I understand that applications are evaluated based on the applicant's merit and demonstration of clear intent by their precise description of business development and/or educational goals.
- I understand that Bozeman BPW is not able to award grants to all eligible applicants. I understand that recipients are chosen by the Bozeman BPW Grants Committee and that Bozeman BPW does not comment on the committee's deliberations or on any applicant's status.
- I understand that grant funds cannot be used for expenses incurred prior to the period covered by the grant.
- If selected to receive a grant, I give Bozeman BPW permission to release my name, biographical information and photograph for promotional and marketing purposes. I understand that upon selection for a grant, this information may be released by Bozeman BPW in a variety of marketing formats including website and press releases, unless specifically requested otherwise in the Waiver Request below.

By entering my signature below, I officially indicate my agreement and give my consent to the above terms and conditions of Bozeman BPW.

Signature: _____ Date: _____

Waiver Request

Bozeman BPW does not require grant recipients to give permission to release information that could put themselves or their families at risk. If releasing your information will endanger you or your family, please answer 'Yes' to the following question:

Are you requesting a waiver to the release of information? _____

Note: If you do not request a waiver, your information (including name, state, and school) may be included in Bozeman BPW marketing materials, including the website and donor materials.

Signature: _____ Date: _____

APPLICATION DEADLINE – AUGUST 15, 2023

Grant award notification will be made by October 1, 2023

Submit completed Grant Application Form electronically to grants@bozemanbpw.org