



Representing the Bozeman Area Business & Professional Women's Community Since 1930

Bozeman Business & Professional Women
P.O. Box 644, Bozeman, MT 59771-0644
www.bozemanbpw.org
scholarship@bozemanbpw.org

2018 SMALL BUSINESS GRANT APPLICATION

Eligibility Requirements:

- Applicant business must be a woman owned, Montana business
Grants are for small business development
Must be in business for one year prior to application deadline
The grants are for projects NOT otherwise eligible for aid, and are not awarded for religious purposes, to veterans' or fraternal organizations, for use as general endowment, nor for fundraising
Project must be completed within six (6) months of grant receipt
Grant request is for a project planned in 2018
Grant request is for a project not yet funded, nor purchased
Be available to attend a personal interview with the Bozeman BPW Scholarship Committee at a location to be scheduled in Bozeman, between January 20 - February 15
Recipients must file a six-month report with Bozeman BPW to update their progress
Applicants must be prepared to present the results of their funded grant at the annual (fall) Celebrations Event
Only completed applications will be considered for funding. Please limit the volume of paperwork to your completed application and resume in one single email to scholarship@bozemanbpw.org
Application Deadline: January 20, 2018

Applicant Information

Full Name: Last First M.I. Date:

Address: Street Address Apartment/Unit #

City State ZIP Code

Phone: Email

Are you a citizen of the United States? YES NO Resident of Montana? YES NO
If no, what country?

Business Name Website

Type of Business Amount Requested \$ (limit: \$1,000)

Business Development Project

1. **Briefly** describe the business equipment or materials for which you are requesting funds. **Be very brief yet specific** – list item(s), supplier, and cost.
2. Describe how this opportunity will help you in your business development. Is similar funding available?
3. List other funding you've requested for this project.
4. What is the timeline for completion?
5. What is the projected outcome(s) of the project, and what methods will be used to measure the outcome(s)?
6. Please describe your goals and objectives once this project is completed.

Certification and Release

- I hereby certify that the information provided in this application is accurate and complete to the best of my knowledge.
- I have read the Application Criteria and Instructions for the Montana BPW Shooting Star Grant and meet all stated conditions of eligibility.
- I understand that all applications will be held confidential and that submitted materials will not be returned.
- I understand that applications are evaluated based on the applicant's merit and demonstration of clear intent by their precise description of business development goals.
- I understand that Bozeman BPW is not able to award grants to all eligible applicants. I understand that recipients are chosen by the Bozeman BPW Scholarship Committee and that Bozeman BPW does not comment on the committee's deliberations or on any applicant's status.
- I understand that Bozeman BPW will notify grant recipients by phone, followed by an emailed written notification to all applicants.
- I understand that grant funds cannot be used for expenses incurred prior to the period covered by the grant.
- If selected to receive a Shooting Star Grant, I give Bozeman BPW permission to release my name, institution, essay and photograph for promotional and marketing purposes. I understand that upon selection for a grant, this information may be released by Bozeman BPW in a variety of marketing formats including website and press releases, unless specifically requested otherwise in the Waiver Request below.

By entering my signature below, I officially indicate my agreement and give my consent to the above terms and conditions of Bozeman BPW.

Signature: _____ Date: _____

Waiver Request

Bozeman BPW does not require grant recipients to give permission to release information that could put themselves or their families at risk. If releasing your information will endanger you or your family, please answer 'Yes' to the following question:

Are you requesting a waiver to the release of information? _____

Note: If you do not request a waiver, your information (including name, state, and school) may be included in Bozeman BPW marketing materials, including the website and donor materials.

Signature: _____ Date: _____

APPLICATION DEADLINE IS JANUARY 20, 2018
Grant award notification will be by March 1st, 2018